

## **Christian Adventure Holidays Privacy Notice**

### **How Christian Adventure Holidays (“we”) use your information**

Your privacy is important to us. We are committed to safeguarding the privacy of your information.

### **Why are we collecting your data?**

By “your data” we mean the data that relates to you as the parent or guardian of a child who plans to attend one of our holiday weeks, and the data relating to the child concerned. We collect and process personal data to provide information for the holiday Week Director and team so that they can plan activities, make appropriate provision for medical and other conditions, provide appropriate pastoral care, communicate with you, and monitor and assess the quality of our services. We also collect personal data to fulfil our purposes as a charity and to comply with the law regarding data sharing. In legal terms these are called ‘legitimate interests’. We do not share your information with others except as described in this notice.

### **Storing your data**

We hold your data for varying lengths of time depending on the type of information in question but in doing so we always comply with Data Protection legislation.

### **Who do we share your information with?**

Where the circumstances require it during a holiday week, we will share a child’s medical information with medical professionals. Otherwise, we will not share your information with third parties without your consent unless the law requires us to do so.

### **Requesting access to your personal data**

Under Data Protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information contact the Christian Adventure Holidays Director of Operations via the contact page on our website.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations.

For further information on how your information is used, how we maintain the security of your information and your rights to access information we hold on you, please contact our Director of Operations.

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner’s Office at <https://ico.org.uk/concerns/>

### **Contact:**

If you would like to discuss anything in this privacy notice, please contact our Director of Operations via the contact page on our website.